

**EASTLEIGH COLLEGE BOARD
MEETING OF FINANCE & GENERAL PURPOSES COMMITTEE
THURSDAY 5 DECEMBER 2019 AT 1600 HRS
TO BE HELD IN ROOM A018
AGENDA**

	Initial	Ref	Page	Time
1 Governors' meeting time without SMT	JS			5 min
2 Committee matters				
i Apologies	CD			1 min
ii Declaration of interests	CD			1 min
				Governors are reminded that it is their duty to declare an interest, financial or otherwise, in any item on the agenda
iii Minutes of last meeting held on 4 September 2019	JS	Attached	1	5 min
iv Matters arising	JS	Verbal		5 min
v Review operation of Committee	CD	Attached	7	5 min
3 Governors' monthly report		Previously circulated		
i Financial aspects	RS			5 min
ii Matters arising	JE			5 min
4 To review				
i Financial position 2018/19	JE	Attached	10	30 min
ii Financial statements for 2018/19 (recommendation to Board for approval)	JE/RS	Attached	11	20 min
iii Joint venture development	JE	Attached	63	10 min
vi Tuition fee guidance and fee level proposals (for approval by the Board)	JE	Attached	67	5 min
v College banking and insurance arrangements	RS	Attached	69	5 min
vi Final capital spend	RS	Attached	71	5 min
5 To approve				
i Sub-contracting Policy (for approval and signature: Board to note)	JE	Attached	73	5 min
ii Financial Regulations & Procedures	JE	Verbal		5 min
iii Grievance Procedure for Senior Post-holders	JE	Attached	80	5 min
iv Parental Care and Statutory Flexible Working Procedure (Establishment Procedure Appendix 2)	JE	Attached	84	5 min
v Procedures for Leave	RS	Attached	102	5 min
vi Alternative instalment payment mechanism	RS	Attached	107	10 min
6 To receive				
i ESFA financial health assessment letter	JE	Attached	108	2 min
ii ESFA financial health dashboard	JE	Attached	110	2 min
iii Environment & Sustainability Strategy Action Plan	JE	Attached	112	5 min
7 Date of next meeting				
Wednesday 26 February 2020 commencing 1700				
Governors' Monthly Report – financial aspects and matters arising				
Franchise and partnership provision - annual report 2018-19				
Eastleigh College Ltd – interim report				
Support Services SAR outcomes and improvement plan				
Review Risk Reduction Plan				
Review Finance & General Purposes Committee's items on Risk Register				
Partnership working (approval of increased or new contracts)				
Review Financial Regulations & Procedures (for approval by the Board)				
Staff Development and Performance Management Policy (if changed)				
Remuneration and Reward Policy (if changed)				
Environment Policy				
Personal Relationships Policy and Guidance (if changed)				